# **HEPHZIBAH CHILDREN'S ASSOCIATION FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2018 AND 2017**

CliftonLarsonAllen LLP









# HEPHZIBAH CHILDREN'S ASSOCIATION TABLE OF CONTENTS YEARS ENDED JUNE 30, 2018 AND 2017

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#### INDEPENDENT AUDITORS' REPORT

Board of Directors Hephzibah Children's Association Oak Park, Illinois

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Hephzibah Children's Association (the Association), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities, functional expenses and directly related program services revenues, and cash flows for the years then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our audit opinion.



# **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Association as of June 30, 2018 and 2017, and the change in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2018, on our consideration of the Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Association's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Oak Brook, Illinois October 30, 2018

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF FINANCIAL POSITION JUNE 30, 2018

	U	nrestricted	emporarily Restricted	Total
ASSETS				
CURRENT ASSETS				
Cash and Cash Equivalents	\$	1,220,736	\$ 185,446	\$ 1,406,182
Certificates of Deposit		243,763	-	243,763
Accounts and Contributions Receivable, Net Prepaid Expenses		872,062 138,360	-	872,062 138,360
Investments		2,629,931	_	2,629,931
Other Assets		3,180	 	3,180
Total Current Assets		5,108,032	185,446	5,293,478
BENEFICIAL INTEREST IN REMAINDER TRUST		-	251,429	251,429
BENEFICIAL INTEREST IN HEPHZIBAH				
CHILDREN'S TRUST		-	2,271,565	2,271,565
PROPERTY AND EQUIPMENT, NET		1,509,773	 	 1,509,773
Total Assets	\$	6,617,805	\$ 2,708,440	\$ 9,326,245
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts Payable	\$	476,689	\$ -	\$ 476,689
Accrued Salaries and Wages		349,905	-	349,905
Accrued Payroll Taxes Obligations Under Capital Leases		21,494 7,678	-	21,494 7,678
Due to Illinois Department of Children		7,070	-	7,070
and Family Services		185,877	-	185,877
Total Current Liabilities		1,041,643	-	1,041,643
NONCURRENT LIABILITIES				
Deferred Rent		11,739	-	11,739
Obligations Under Capital Leases		14,679	 	14,679
Total Noncurrent Liabilities		26,418	-	26,418
Total Liabilities		1,068,061	-	1,068,061
NET ASSETS		5,549,744	2,708,440	 8,258,184
TOTAL LIABILITIES AND NET ASSETS	\$	6,617,805	\$ 2,708,440	\$ 9,326,245

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF FINANCIAL POSITION JUNE 30, 2017

	U	nrestricted	emporarily Restricted	Total		
ASSETS						
CURRENT ASSETS  Cash and Cash Equivalents  Certificates of Deposit	\$	1,332,448 243,453	\$ 294,990 -	\$ 1,627,438 243,453		
Accounts and Contributions Receivable, Net Prepaid Expenses Investments		545,359 147,066 2,531,134	- - -	545,359 147,066 2,531,134		
Other Assets Total Current Assets		3,180 4,802,640	<u>-</u> 294,990	3,180 5,097,630		
BENEFICIAL INTEREST IN REMAINDER TRUST		-	237,951	237,951		
BENEFICIAL INTEREST IN HEPHZIBAH CHILDREN'S TRUST		-	2,186,009	2,186,009		
PROPERTY AND EQUIPMENT, NET		1,384,847	 	 1,384,847		
Total Assets	\$	6,187,487	\$ 2,718,950	\$ 8,906,437		
LIABILITIES AND NET ASSETS						
CURRENT LIABILITIES  Accounts Payable  Accrued Salaries and Wages  Accrued Payroll Taxes  Obligations Under Capital Leases  Due to Illinois Department of Children  and Family Services  Total Current Liabilities	\$	497,956 517,513 20,543 7,310 185,877 1,229,199	\$ - - - - -	\$ 497,956 517,513 20,543 7,310 185,877 1,229,199		
NONCURRENT LIABILITIES Obligations Under Capital Leases		22,357		22,357		
Total Liabilities		1,251,556	-	1,251,556		
NET ASSETS		4,935,930	2,718,951	 7,654,881		
Total Liabilities and Net Assets	\$	6,187,486	\$ 2,718,951	\$ 8,906,437		

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2018

	U	Inrestricted	emporarily Restricted	Total
REVENUES AND SUPPORT				
Fees and Grants from Government Agencies	\$	6,877,479	\$ -	\$ 6,877,479
United Way of Metropolitan Chicago		25,000	-	25,000
Public Support:				
Individual, Corporate and Foundation				
Contributions and Grants		986,700	141,738	1,128,438
Special Events		382,812	-	382,812
Other Revenue:				
Program Service Fees and Grants		1,553,976	-	1,553,976
Interest, Dividend, and Other Income		63,691	-	63,691
Unrealized Gain		3,571	-	3,571
Realized Gain		84,846	-	84,846
Change in Value of Beneficial Interest in				
Remainder Trust		-	13,478	13,478
Change in Value of Beneficial Interest in				
Hephzibah Children's Trust		-	85,556	85,556
Net Assets Released from Restrictions Arising from				
Satisfaction of Program and Time Restrictions		251,283	(251,283)	_
Total Revenues and Support		10,229,358	(10,511)	10,218,847
EXPENSES				
Program Services		7,765,665	-	7,765,665
Management and General		1,301,025	-	1,301,025
Development		548,854	-	548,854
Total Expenses		9,615,544	-	9,615,544
CHANGE IN NET ASSETS		613,814	(10,511)	603,303
Net Assets - Beginning of Year		4,935,930	 2,718,951	7,654,881
NET ASSETS - END OF YEAR	\$	5,549,744	\$ 2,708,440	\$ 8,258,184

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2017

	U	Inrestricted	emporarily Restricted	Total
REVENUES AND SUPPORT				
Fees and Grants from Government Agencies	\$	6,297,278	\$ -	\$ 6,297,278
United Way of Metropolitan Chicago		21,000	-	21,000
Public Support:				
Individual, Corporate and Foundation				
Contributions and Grants		1,014,039	215,850	1,229,889
Special Events		506,020	_	506,020
Other Revenue:				
Program Service Fees and Grants		1,570,570	-	1,570,570
Interest, Dividend, and Other Income		61,174	-	61,174
Unrealized Gain		176,333	-	176,333
Realized Loss		(1,595)	-	(1,595)
Change in Value of Beneficial Interest in		,		,
Remainder Trust		-	9,598	9,598
Change in Value of Beneficial Interest in				•
Hephzibah Children's Trust		-	153,653	153,653
Net Assets Released from Restrictions Arising from				,
Satisfaction of Program and Time Restrictions		204,927	(204,927)	_
Total Revenues and Support		9,849,746	174,174	10,023,920
EXPENSES				
Program Services		7,231,684	-	7,231,684
Management and General		1,698,679	-	1,698,679
Development		618,352	-	618,352
Total Expenses		9,548,715	-	9,548,715
CHANGE IN NET ASSETS		301,031	174,174	475,205
Net Assets - Beginning of Year		4,634,899	 2,544,777	7,179,676
NET ASSETS - END OF YEAR	\$	4,935,930	\$ 2,718,951	\$ 7,654,881

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF FUNCTIONAL EXPENSES AND DIRECTLY RELATED PROGRAM SERVICES REVENUES YEAR ENDED JUNE 30, 2018

	Program Services							
					Diagnostic			
			Family		Treatment			
FUNCTIONAL EXPENSES	Day Care	_	Services	Foster Care	Center	Residence		
FUNCTIONAL EXPENSES	Ф 005 004	Φ.	007 044	Ф 0E0 400	¢ 4 470 000	Ф 000 004		
Salaries	\$ 805,304 68,007		237,341	\$ 852,139 125,826	\$ 1,172,889	\$ 860,961 112,152		
Employee Benefits Payroll Taxes	75,193		47,680 22,190	79,475	179,409 108,808	80,417		
Total Salaries and Related Expenses	948,504		307,211	1,057,440	1,461,106	1,053,530		
Total Salaties and Nelated Expenses	340,304		307,211	1,037,440	1,401,100	1,000,000		
Professional Fees and Contract								
Service Payments	67,215		13,716	154,746	51,557	35,092		
Supplies	144,105		3,463	13,756	93,420	64,546		
Telephone and Telegraph	13,469		2,487	8,900	8,469	6,449		
Postage and Shipping	431		840	3,053	281	223		
Occupancy	23,742		32,088	112,475	56,154	43,670		
Printing and Reference Material	1,517		326	2,787	372	621		
Local Transportation	11,956		25,922	67,192	11,806	12,529		
Training, Conferences, and Major Trips	7,798		856	13,863	5,332	3,599		
Specific Assistance to Individuals	29,523		110,944	858,646	18,497	13,970		
Membership Dues	2,936		631	2,647	3,310	2,553		
Equipment Rental, Repairs, and								
Maintenance	1,247		2,306	8,251	6,999	5,342		
Costs of Direct Benefits to Donors	-		-	-	-	-		
Miscellaneous	19,916		627	2,490	2,669	2,006		
Total Functional Expenses, Before								
Depreciation	1,272,359		501,417	2,306,246	1,719,972	1,244,130		
Depreciation	2,912		3,222	13,076	57,381	55,098		
Total Functional Expenses	1,275,271		504,639	2,319,322	1,777,353	1,299,228		
ALLOCATION OF MANAGEMENT								
AND GENERAL EXPENSES	213,653		84,545	388,569	297,770	217,667		
AND GENERAL EXI ENGLG	213,033	1	04,040	300,309	291,110	217,007		
ALLOCATION OF DEVELOPMENT								
EXPENSES	90,132		35,666	163,923	125,618	91,826		
-XII - 1.10-10	00,102		00,000	100,020	120,010	01,020		
TOTAL PROGRAM SERVICES AND								
SUPPORTING SERVICES EXPENSES	\$ 1,579,057	\$	624,850	\$ 2,871,814	\$ 2,200,741	\$ 1,608,720		
				_				
DIRECTLY RELATED PROGRAM								
SERVICES REVENUES								
Fees and Grants from Government Agencies:								
Illinois Department of Children and								
Family Services	\$ 13,595		594,275	\$ 2,649,184	\$ 1,719,494	\$ 1,293,285		
Illinois Department of Human Services	60,920		-	-	-	-		
Head Start - Children's Home + Aid	-		-	-	-	-		
Other Government Agencies	6,284		-	3,715	63,348	42,234		
Other	11,144		-	-	-	-		
Program Service Fees and Grants	1,553,976		-	-	45.000	- 0.000		
United Way of Metropolitan Chicago			-	-	15,002	9,998		
TOTAL DIRECTLY RELATED PROGRAM								
SERVICES REVENUES	\$ 1,645,919	\$	504 275	\$ 2,652,899	\$ 1 707 8 <i>11</i>	\$ 1 3 <u>4</u> 5 517		
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# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF FUNCTIONAL EXPENSES AND DIRECTLY RELATED PROGRAM SERVICES REVENUES (CONTINUED) YEAR ENDED JUNE 30, 2018

	Pro	gram Servi	ces (	Continued)		Si	ı			
mmunity support		Head Start		All Other	Total	Management and General	De	evelopment	Total	Total
\$ 2,118 452 178	\$	302,587 58,240 28,009	\$	45,166 9,764 4,204	\$ 4,278,505 601,530 398,474	\$ 938,340 125,515 84,520	\$	219,798 23,720 19,960	\$ 1,158,138 149,235 104,480	\$ 5,436,643 750,765 502,954
2,748		388,836		59,134	5,278,509	1,148,375		263,478	1,411,853	6,690,362
349 20		7,434 33,394		8,509 4,627	338,618 357,331	43,113 8,205		82,236 2,622	125,349 10,827	463,967 368,158
17 - 90		2,545 73 17,990		467 161 5,846	42,803 5,062 292,055	5,107 1,725 57,855		1,823 5,239 24,857	6,930 6,964 82,712	49,733 12,026 374,767
90 - -		315 1,383		6 66	5,944 130,854	1,885 5,591		27,254 623	29,139 6,214	35,083 137,068
4,858 5		1,641 4,201 1,278		1,211 25,348 -	34,300 1,065,987 13,360	7,477 - 471		1,619 - -	9,096 - 471	43,396 1,065,987 13,831
11		1,675 -		457 -	26,288	4,572		1,785 124,228	6,357 124,228	32,645 124,228
4		799		378	28,889	6,509		5,896	12,405	41,294
8,102 65		461,564 13,299		106,210 612	7,620,000 145,665	1,290,885 10,140		541,660 7,194	1,832,545 17,334	9,452,545 162,999
8,167		474,863		106,822	7,765,665	\$ 1,301,025	\$	548,854	\$ 1,849,879	\$ 9,615,544
1,368		79,556		17,896	1,301,025					
577		33,562		7,550	548,854					
\$ 10,112	\$	587,981	\$	132,268	\$ 9,615,544	:				
\$ 3,009	\$	368,903 11,770 28,820	\$	- - - - - -	\$ 6,269,833 60,920 368,903 130,360 39,964 1,553,976 25,000					
\$ 3,009	\$	409,493	\$		\$ 8,448,956					

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF FUNCTIONAL EXPENSES AND DIRECTLY RELATED PROGRAM SERVICES REVENUES YEAR ENDED JUNE 30, 2017

	Program Services							
						Diagnostic		
				Family		Treatment		
	D	ay Care		Services	Foster Care	Center	Residence	
FUNCTIONAL EXPENSES								
Salaries	\$	794,033	\$	209,228	\$ 740,257	\$ 1,133,064	\$ 774,298	
Employee Benefits		69,816		38,695	113,352	169,826	122,207	
Payroll Taxes		73,756		19,362	68,870	104,900	71,882	
Total Salaries and Related Expenses		937,605		267,285	922,479	1,407,790	968,387	
Professional Fees and Contract								
		60.475		16 575	104.004	FC 240	20.022	
Service Payments		63,175		16,575	194,904	56,318	38,833	
Supplies Talanhana and Talanranh		130,017		1,858	9,502	105,224	70,215	
Telephone and Telegraph		12,185		2,112	7,544	7,507	5,292	
Postage and Shipping		411		757	2,914	86	78	
Occupancy		22,220		28,740	99,191	50,325	36,091	
Printing and Reference Material		852		72	675	253	239	
Local Transportation		13,667		12,825	57,374	10,565	15,303	
Training, Conferences, and Major Trips		7,943		600	24,276	4,693	2,987	
Specific Assistance to Individuals		26,009		14,967	744,618	17,433	17,110	
Membership Dues		3,543		599	3,101	3,747	2,658	
Equipment Rental, Repairs,								
and Maintenance		1,454		2,628	9,305	7,279	5,157	
Costs of Direct Benefits to Donors					-	-	-	
Miscellaneous		7,735		665	2,523	2,662	1,889	
Total Functional Expenses, Before		000 040		0.40.000	0.070.400	4 070 000	4 40 4 000	
Depreciation	1	,226,816		349,683	2,078,406	1,673,882	1,164,239	
Depreciation		3,741		3,916	15,421	58,229	50,947	
Total Functional Expenses	1	,230,557		353,599	2,093,827	1,732,111	1,215,186	
ALLOCATION OF MANAGEMENT								
AND GENERAL EXPENSES		289,050		83,058	491,827	406,862	285,440	
		,		,	,	•	,	
ALLOCATION OF DEVELOPMENT								
EXPENSES		105,220		30,235	179,035	148,106	103,905	
TOTAL PROGRAM SERVICES AND								
SUPPORTING SERVICES EXPENSES	\$ 1	,624,827	\$	466,892	\$ 2,764,689	\$ 2,287,079	\$ 1,604,531	
DIDECTLY DELATED DOCUMENT								
DIRECTLY RELATED PROGRAM								
SERVICES REVENUES								
Fees and Grants from Government Agencies:								
Illinois Department of Children and	Φ	40.074	Φ	444 620	¢ 0 000 740	¢ 4 740 074	£ 4 046 060	
Family Services	\$	10,274	Ф	414,638	\$ 2,393,719	\$ 1,712,971	\$ 1,246,862	
Illinois Department of Human Services		47,330		-	-	-	-	
Head Start - Children's Home + Aid		-		-	-	-	40.000	
Other Government Agencies		6,339		-	-	27,373	18,233	
Other		12,121		-	-	-	-	
Program Service Fees and Grants	1	,570,571		-	-	40.045	0.455	
United Way of Metropolitan Chicago						12,845	8,155	
TOTAL DIRECTLY RELATED PROGRAM								
SERVICES REVENUES	<b>\$</b> 1	646 635	\$	414 638	\$ 2 303 710	\$ 1,753,189	\$ 1 273 250	
JEINTIDED INETERIOLU	ΨΙ	,5-0,000	Ψ_	Ŧ 1Ŧ,UUU	Ψ 2,000,110	Ψ 1,700,100	Ψ 1,210,200	

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENT OF FUNCTIONAL EXPENSES AND DIRECTLY RELATED PROGRAM SERVICES REVENUES (CONTINUED) YEAR ENDED JUNE 30, 2017

	Program Services (Continued)						Supporting Services					
	nmunity upport		Head Start		All Management Other Total and General Development Total			Total				
\$	2,829	<u> </u>	296,106		56,163	\$ 4,005,978	\$ 1,222,615	\$	222,124	\$ 1,444,739	\$ 5,450,717	
	630		51,042		2,611	568,179	133,130		24,867	157,997	726,176	
	236		27,285		5,282	371,573	87,281		19,524	106,805	478,378	
	3,695		374,433		64,056	4,945,730	1,443,026		266,515	1,709,541	6,655,271	
	63		7,386		22,076	399,330	142,158		91,730	233,888	633,218	
	19		28,125		10,531	355,491	5,719		2,163	7,882	363,373	
	28		2,318		434	37,420	7,288		1,643	8,931	46,351	
	10 255		6 12 105		164 5,712	4,426 254,829	1,751 55,871		3,946	5,697	10,123	
	355		12,195 272		360	2,723	3,968		23,654 16,890	79,525 20,858	334,354 23,581	
	- 44		731		377	110,886	3,332		595	3,927	114,813	
	1		1,419		1,798	43,717	5,701		3,700	9,401	53,118	
	2,224		994		43,038	866,393	-		-	-	866,393	
	8		2,750		-	16,406	630		-	630	17,036	
	36		1,895		570	28,324	5,661		2,162	7,823	36,147	
	-		-			-	-		186,494	186,494	186,494	
	6		603		2,735	18,818	11,530		6,264	17,794	36,612	
	6,489		433,127		151,851	7,084,493	1,686,635		605,756	2,292,391	9,376,884	
	46		14,179		712	147,191	12,044		12,596	24,640	171,831	
	6,535		447,306		152,563	7,231,684	\$ 1,698,679	\$	618,352	\$ 2,317,031	\$ 9,548,715	
	1,535		105,069		35,838	1,698,679						
	559		38,247		13,045	618,352						
\$	8,629	\$	590,622	\$	201,446	\$ 9,548,715						
\$	_	\$	_	\$	-	\$ 5,778,464						
ř	- 4,053 - - -	7	363,887 10,592 25,140	7	3,746 - - -	47,330 363,887 70,336 37,261 1,570,571 21,000						
_		_		_								
\$	4,053	\$	399,619	\$	3,746	\$ 7,888,849						

# HEPHZIBAH CHILDREN'S ASSOCIATION STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2018 AND 2017

	2018			2017
CASH FLOWS FROM OPERATING ACTIVITIES		_		
Change in Net Assets	\$	603,303	\$	475,205
Adjustments to Reconcile Change in Net Assets to Net				
Cash Provided by Operating Activities:		400.000		4=4.004
Depreciation		162,999		171,831
Provisions for Bad Debts		16,658		2,894
Unrealized Gain on Investments		(3,571)		(176,333)
Realized (Gain) Loss on Investments		(84,846)		1,595
Change in Value of Beneficial Interest in Remainder Trust		(13,478)		(9,597)
Change in Value of Beneficial Interest in Hephzibah				
Children's Trust		(85,556)		(153,653)
Effects of Changes in Operating Assets and Liabilities:				
Accounts Receivable		(343,361)		28,456
Prepaid Expenses and Other Assets		8,706		(10,244)
Accounts Payable and Due to Agencies		(21,267)		60,179
Accrued Salaries and Wages		(167,608)		257,319
Accrued Payroll Taxes		951		6,171
Deferred Rent		11,739		_
Net Cash Provided by Operating Activities		84,669		653,823
CASH FLOWS FROM INVESTING ACTIVITIES				
Acquisitions of Property and Equipment		(287,925)		(258,672)
Purchases of Short-Term Investments		(248,118)		(547,081)
Proceeds from Sale of Investments		237,428		421,079
Net Cash Used by Investing Activities		(298,615)		(384,674)
CASH FLOWS FROM FINANCING ACTIVITIES				
Principal Payments on Capital Lease Obligations		(7,310)		(6,961)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(221,256)		262,188
Cash and Cash Equivalents - Beginning of Year		1,627,438		1,365,250
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	1,406,182	\$	1,627,438
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION Interest Paid	\$	1,294	\$	1,643

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Operations**

Hephzibah Children's Association (the Association) is a nonprofit comprehensive social service agency which provides services to children and families without regard to race, color, religion, sex, or national origin. The Association's goals are to strengthen and reunite families by offering the following array of services: before and after-school child care; half-day pre-school child care; intensive outreach and child welfare assessment services; emergency care services and coordination of service providers for child abuse prevention; short-term foster care; short-term and long-term group homes for children whose physical and emotional needs exceed the services of foster homes and intensive in-home services to families actively involved with the Illinois Department of Children and Family Services because of abuse or neglect.

The Hephzibah Children's Trust (the Trust) is a nonprofit organization whose mission is to provide funds to the Association. The Trust has been approved by the Internal Revenue Service as a nonprofit organization under Section 501(c)(3) of the Internal Revenue Code. The Association and the Trust have separate boards of directors. The Association does not have a controlling economic interest in the Trust. Accordingly, consolidated financial statements are not prepared. However, the Association has a beneficial interest in Trust assets upon any potential dissolution of the Trust. See Note 13.

#### Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting.

#### **Financial Statement Presentation**

The Association prepares its financial statements in accordance with accounting principles generally accepted in the United States of America. The Association follows the requirements of the Financial Accounting Standards Board (FASB) in its Accounting Standards Codification (ASC) No. 958-205, Not-For-Profit Entities - Presentation of Financial Statements. Under ASC No. 958-205, the Association is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets defined as follows:

<u>Unrestricted Net Assets</u> – Includes resources with no legal or donor-imposed restrictions.

<u>Temporarily Restricted Net Assets</u> – Includes resources subject to legal or donor-imposed restrictions, including restrictions as to time of utilization of the resources and resources for which use is restricted to specified programs. Donor-restricted contributions whose restrictions are met within the same year as they are received are reflected as unrestricted contributions in the statements of activities. When a donor or time restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statements of activities as "Net assets released from restrictions arising from satisfaction of program and time restrictions."

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Financial Statement Presentation (Continued)**

<u>Permanently Restricted Net Assets</u> – Those resources subject to donor-imposed stipulations that they be maintained permanently by the Association. There were no permanently restricted net assets at June 30, 2018 and 2017.

#### Cash and Cash Equivalents

Cash and cash equivalents consist of highly liquid interest-bearing depository and money market accounts. The Association considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

At times, cash and cash equivalents balances may be in excess of the Federal Deposit Insurance Corporation (FDIC) insurance limit. Management has not experienced any losses and does not believe there is any significant market risk associated with such balances.

#### **Certificates of Deposit**

Certificates of deposit are recorded at cost which approximates fair value.

#### **Accounts and Contributions Receivable**

Accounts and contributions receivable represents amounts due from various government agencies for reimbursement of program expenses, parent fees, and pledges receivable which are due within the next fiscal year.

Accounts and contributions receivable are valued at management's estimate of the amount that will ultimately be collected. At June 30, 2018 and 2017 the allowance for doubtful accounts is \$16,006.

#### **Investments**

Investments consist of mutual funds, exchange traded funds, hedge funds, real estate funds, commodity funds, bond funds, and corporate bonds. Investments are carried at fair value with unrealized and realized gains and losses on investments reported as increases and decreases in unrestricted net assets. Dividends, interest, realized and unrealized gains and losses, and investment-related expenses are reported under other revenue in the statements of activities. All fair values of investments are described in Note 5.

The Association invests in various investments. Such investments are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investments, it is at least reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the statements of activities.

#### **Beneficial Interest in Remainder Trust**

The Association is the beneficiary of a charitable remainder trust that is administered by a third party and is temporarily restricted. See Note 12.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Beneficial Interest in Hephzibah Children's Trust

The Association is the beneficiary of the net assets of Hephzibah Children's Trust and those assets are temporarily restricted. See Note 13.

#### **Property and Equipment**

Property and equipment are recorded at cost, less accumulated depreciation, and amortization. Replacements and major improvements are capitalized, while general maintenance and repairs are charged to expense as incurred. The Association has a \$1,000 minimum capitalization policy. Depreciation is computed by using the straight-line method over the following estimated useful lives:

Land Improvements5 YearsBuildings and Improvements31.5 YearsFurniture, Fixtures, and Equipment5-10 YearsVehicles5 Years

#### **Impairment of Long-Lived Assets**

The Association reviews long-lived assets for impairment whenever events or changes in circumstances indicate the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of carrying amount or the fair value less costs to sell.

#### Revenue Recognition

Contributions are recorded as revenue in the period received. Contributions are considered to be available for unrestricted use unless specifically restricted by the donor or funding agency. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. Revenue from government and other grant and contract agreements is recognized as it is earned through expenditure or service delivery in accordance with the agreement. At its discretion, the Association's board of directors may designate funds for specific purposes. Program service fee income is recognized in the month in which the day care services are provided. Special events revenue is included in the period the events take place.

# Functional Allocation of Expenses

The costs of providing various program and support services have been summarized on a functional basis in the statements of activities and the statements of functional expenses and directly related program service revenue. Accordingly, certain costs have been allocated among the programs and support services benefited.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **Income Taxes**

The Association is a tax-exempt organization as defined by Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Association's tax-exempt purpose is subject to taxation as unrelated business income. There were no taxes owed for the years ended June 30, 2018 and 2017. The Association files tax returns in the U.S. federal jurisdiction and one state. There are no uncertain tax positions for the year ended June 30, 2018 and 2017.

# NOTE 2 ACCOUNTS AND CONTRIBUTIONS RECEIVABLE

A summary of accounts receivable at June 30 is as follows:

	 2018	 2017
Illinois Department of Children and Family Services	\$ 719,212	370,549
Head Start Program (CHASI)	43,140	30,215
Illinois Department of Human Services	66,469	51,290
Parent Fees	16,554	68,375
Other	 42,693	 40,936
Total	888,068	561,365
Allowance for Doubtful Accounts	 (16,006)	 (16,006)
Total	\$ 872,062	\$ 545,359

Conditional promises to give at June 30, 2018 and 2017 consist of three pledges of approximately \$300,000. Furthermore, a conditional pledge was made of a percentage of the net proceeds from the sale of certain residential real estate. No value can be placed on this conditional pledge at June 30, 2018 and 2017.

#### NOTE 3 PROPERTY AND EQUIPMENT

A summary of plant property and equipment at June 30 is as follows:

	2018	2017
Land and Improvements	\$ 92,879	\$ 73,192
Buildings and Improvements	2,784,222	2,653,329
Furniture and Equipment	824,489	731,363
Telecommunications Equipment	109,032	102,472
Playground Equipment	277,884	277,884
Computer Equipment	525,714	501,956
Website Development	30,618	30,618
Vehicles	149,561	152,550
Total	4,794,399	4,523,364
Accumulated Depreciation	(3,284,626)	(3,138,517)
Total	\$ 1,509,773	\$ 1,384,847

#### NOTE 4 INVESTMENTS

A summary of investments at June 30 is as follows:

	2018		2017			
		Cost	air Value	Cost	F	air Value
U.S. Mutual Funds	\$	426,774	\$ 504,035	\$ 428,543	\$	479,584
Foreign Mutual Funds		388,743	447,572	348,773		390,259
Exchange Traded Funds		332,525	393,548	400,810		452,439
Hedge Funds		90,974	104,224	90,974		101,685
Real Estate Funds		59,318	48,834	59,318		53,650
Commodity Funds		45,035	42,630	47,542		46,244
Bond Funds		1,111,534	1,089,088	892,535		896,660
Corporate Bonds		-	-	95,000		110,613
Total	\$	2,454,903	\$ 2,629,931	\$ 2,363,495	\$	2,531,134

#### NOTE 5 FAIR VALUE MEASUREMENTS

In determining fair value, the Association uses various valuation approaches within the fair value measurement framework. Fair value measurements are determined based on the assumptions that market participants would use in pricing an asset or liability.

The measurement framework establishes a hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. The measurement framework defines levels within the hierarchy based on the reliability of inputs as follows:

# NOTE 5 FAIR VALUE MEASUREMENTS (CONTINUED)

Level 1 – Valuations based on quoted prices for identical assets or liabilities in active markets:

Level 2 – Valuations based on quoted prices for similar assets or liabilities or identical assets or liabilities in less active markets, such as dealer or broker markets; and

Level 3 – Valuations derived from valuation techniques in which one or more significant inputs or significant value drivers are unobservable, such as pricing models, discounted cash flow models and similar techniques not based on market, exchange, dealer, or broker-traded transactions.

Fair values of assets and liabilities measured on a recurring basis at June 30, 2018 and 2017 are as follows:

	2018						
	Qu	oted Prices	Signif	ficant			
		in Active	Oth	ner	5	Significant	
	M	arkets for	Obser	vable	Un	observable	
	Iden	tical Assets	Inp	uts		Inputs	
<u>Description</u>	(	Level 1)	(Lev	el 2)		(Level 3)	Total
U.S. Mutual Funds	\$	504,035	\$	-	\$	-	\$ 504,035
Foreign Mutual Funds		447,572		-		-	447,572
Exchange Traded Funds		393,548		-		-	393,548
Hedge Funds		104,224		-		-	104,224
Real Estate Funds		48,834		-		-	48,834
Commodity Funds		42,630		-		-	42,630
Bond Funds		1,089,088		-			 1,089,088
Total Investments		2,629,931		-		-	2,629,931
Beneficial Interest in							
Remainder Trust		-		-		251,429	251,429
Beneficial Interest in							
Hephzibah Children's Trust						2,271,565	2,271,565
Total	\$	2,629,931	\$		\$	2,522,994	\$ 5,152,925

#### NOTE 5 FAIR VALUE MEASUREMENTS (CONTINUED)

	2017				
	Quoted Prices	Significant			
	in Active	Other	Significant		
	Markets for	Observable	Unobservable		
	Identical Assets	Inputs	Inputs		
<u>Description</u>	(Level 1)	(Level 2)	(Level 3)	Total	
U.S. Mutual Funds	\$ 479,584	\$ -	\$ -	\$ 479,584	
Foreign Mutual Funds	390,259	-	-	390,259	
Exchange Traded Funds	452,439	-	-	452,439	
Hedge Funds	101,685	-	-	101,685	
Real Estate Funds	53,650	-	-	53,650	
Commodity Funds	46,244	-	-	46,244	
Bond Funds	896,660	-	-	896,660	
Corporate Bonds		110,613		110,613	
Total Investments	2,420,521	110,613		2,531,134	
Beneficial Interest in					
Remainder Trust	-	-	237,951	237,951	
Beneficial Interest in					
Hephzibah Children's Trust			2,186,009	2,186,009	
Total	\$ 2,420,521	\$ 110,613	\$ 2,423,960	\$ 4,955,094	

Fair value for Level 1 investments is measured by reference to quoted market transactions that are listed on a national market or exchange, and are valued at the last sales price, or if there is no sale and the market is still considered active, at the last transaction price before year-end. Fair value for Level 2 investments is determined by reference to quoted market transactions for assets in less active markets. Fair value for Level 3 beneficial interests in trusts is based upon the fair values of the underlying trust assets and other unobservable inputs.

The following is a reconciliation of the beginning and ending balances of assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3 inputs) during the years ended June 30:

	Beneficial		Beneficial			
	Interest			Interest		
	in Remainder			in Hephzibah		
	Trust			Children's Trust		
Fair Value - June 30, 2016	\$	228,353	\$	2,032,356		
Change in Value of Trust		9,598		153,653		
Fair Value - June 30, 2017		237,951		2,186,009		
Change in Value of Trust		13,478		85,556		
Fair Value - June 30, 2018	\$	251,429	\$	2,271,565		

#### NOTE 6 RELATED PARTY TRANSACTIONS

The Association receives monetary support from the Trust. The Trust maintains investments for the sole purpose of earning capital appreciation. The returns on investments are used to support the operations of the Association. During the years ended June 30, 2018 and 2017, the Trust contributed approximately \$45,000 and \$68,000, respectively, to the Association. Of the total contributed \$12,905 and \$10,761 as of June 30, 2018 and 2017, respectively, are included in accounts and contributions receivable.

#### NOTE 7 OBLIGATIONS UNDER CAPITAL LEASES

In 2016, the Association entered into a capital lease agreement and acquired office equipment with a value of \$38,078. As of June 30, 2018 and 2017, cost and accumulated depreciation of office equipment under capital leases are as follows:

		2018	 2017
Cost	\$	38,078	\$ 38,078
Accumulated Depreciation		(15,721)	 (8,411)
Total		22,357	 29,667
Less Current Portion of Obligations Under			
Capital Leases		7,678	 7,310
Noncurrent Portion of Obligations Under			 _
Capital Leases	<u>\$</u>	14,679	\$ 22,357
Capital Leases Noncurrent Portion of Obligations Under		,	\$ ,

The following is a schedule of future minimum lease payments under capital leases together with the present value of the net minimum lease payments as of June 30, 2018.

Year Ending June 30,		mount
2019		8,604
2020		8,604
2021		8,604
2022		6,477
Total	·	32,289
Imputed Interest		(9,932)
Present Value of Minimum Lease Payments		22,357

#### NOTE 8 LINE OF CREDIT

The Association entered into a line of credit agreement, due on demand, on February 3, 2015 which will continue indefinitely until the parties to the agreement agree to terminate the agreement. This agreement provides for borrowings up to \$500,000 and bears interest equal to the prime rate minus 0.50%. The prime rate was 5.00% and 4.25% at June 30, 2018 and 2017, respectively. Borrowings under the agreement are secured by the investments of the Association. There were no balances outstanding on the line of credit as of June 30, 2018 and 2017.

#### NOTE 9 TEMPORARILY RESTRICTED NET ASSETS

The Association's temporarily restricted net assets at June 30, 2018 and 2017 totals \$2,708,440 and \$2,718,950, respectively, which is restricted for the following programs or time:

	2018		 2017	
Program Training	\$	3,826	\$ 14,638	
Sibling Camp		28,000	36,000	
Education		50,610	91,008	
Program Activities		24,574	21,368	
Program Equipment		8,436	131,976	
Therapy and Clinical Advocacy		70,000	-	
Beneficial Interest in Remainder Trust (Time)		251,429	237,951	
Beneficial Interest in Hephzibah Children's Trust (Time)		2,271,565	 2,186,009	
Total	\$	2,708,440	\$ 2,718,950	

In fiscal year 2018 and 2017, \$251,283 and \$204,927, respectively, were released from restrictions, resulting from the Association's satisfaction of donor-imposed program restrictions.

### NOTE 10 RETIREMENT PLAN

The Association maintains a 401(k) and profit sharing plan covering all employees who have met eligibility requirements. For the fiscal years ended June 30, 2018 and 2017, the Association contributed \$272,087 and \$260,913, respectively, to the plan. For fiscal years 2018 and 2017, the Association contributed 5% of gross salaries, of which \$158,820 and \$140,829, respectively, constituted the 401(k) match. The balance of the contribution to the plan was made at the discretion of the Association. The benefit contribution is included in employee benefits on the statements of functional expenses and directly related program services revenues.

#### **NOTE 11 LEASES**

The Association rents its office facilities at 1144 Lake Street in Oak Park, Illinois under a lease expiring in September 2022. The Association also utilizes certain items of office equipment under various operating lease agreements which expire in January 2020.

Estimated future minimum annual commitments under noncancelable operating leases are as follows:

Year Ending June 30,	 Amount
2019	\$ 357,208
2020	361,408
2021	329,939
2022	278,015
2023	 54,975
Total	\$ 1,381,545

Rent expense during fiscal years 2018 and 2017 was \$220,928 and \$201,926, respectively.

#### NOTE 12 BENEFICIAL INTEREST IN REMAINDER TRUST

The Association has a beneficial interest in a remainder trust. Under the terms of the trust, distributions are made from the trust to designated beneficiaries for the remainder of the life of the last remaining beneficiary. Upon the death of the last remaining beneficiary, 20% of the remainder of the assets in the trust will be transferred to the Association. All of the assets of the trust are administered and held in the custody of Northern Trust. The trust was established in 1951 and became irrevocable in 1957.

The Association values its interest in the trust using 20% of the fair value of the trust assets, as the last remaining beneficiary is in her nineties. As of June 30, 2018 and 2017, the value of the Association's interest in the remainder trust was \$251,429 and \$237,951, respectively, and is reported on the statements of financial position. The change in value of beneficial interest in remainder trust is included in the change in temporarily restricted net assets in the statements of activities for the years ended June 30, 2018 and 2017.

#### NOTE 13 BENEFICIAL INTEREST IN HEPHZIBAH CHILDREN'S TRUST

The Association has a beneficial interest in Hephzibah Children's Trust (the Trust). Under the terms of the Trust by-laws, the Trust is a supporting organization within the meaning of Section 509(a)(3) of the Internal Revenue Code and is specifically organized and shall be operated for the benefit of and to support and carry out the purposes of the Association. Upon dissolution or liquidation of the Trust, the board of directors shall pay or make provision for the payment of all liabilities of the Trust, and transfer or convey all property and assets of any nature of the Trust to the Association.

The Association values its interest in the Trust using 100% of the net asset value of the Trust. As of June 30, 2018 and 2017, the value of the Association's interest in the Trust was \$2,271,565 and \$2,186,009, respectively, and is reported on the statements of financial position. The change in value of beneficial interest in Hephzibah Children's Trust is included in the change in temporarily restricted net assets in the statements of activities for the years ended June 30, 2018 and 2017.

#### NOTE 14 DUE TO ILLINOIS DEPARTMENT OF CHILDREN AND FAMILY SERVICES

The Association has an amount payable to the Illinois Department of Children and Family Services of \$185,877 that has been on the Association's books since fiscal year June 30, 1998. This amount is payable to the Department if or when the Association ceases to contract with the Department.

#### NOTE 15 COMPLIANCE WITH GRANTOR RESTRICTIONS

Financial assistance from governmental entities in the form of grants is subject to special audit. Such audits could result in claims against the Association for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this time. Management believes that any disallowance of expenditures under these grants would not be material.

#### NOTE 16 SIGNIFICANT CONCENTRATIONS

Accounting principles generally accepted in the United States of America require disclosure of information about current vulnerabilities due to certain concentrations. These matters include the following:

#### NOTE 16 SIGNIFICANT CONCENTRATIONS (CONTINUED)

#### **Concentration of Revenue**

The Association receives a substantial amount of its revenue from grants and contracts with various governmental agencies. Approximately 68% and 63% of total support and revenues during the years ended June 30, 2018 and 2017, respectively, was received from these government contracts and grants, which includes state of Illinois funding. Approximately 62% and 59% of total support and revenues in the years ended June 30, 2018 and 2017, respectively, was received from the Association's contracts with the Illinois Department of Child and Family Services.

Amounts due from the Illinois Department of Child and Family Services represent 37% and 82% of the total outstanding accounts receivable balance as of June 30, 2018 and 2017, respectively.

#### **Concentration of Credit Risk**

The Association maintains cash balances at several financial institutions. Accounts at each institution are insured by Federal Deposit Insurance Corporation up to \$250,000. At June 30, 2018 and 2017, the Association's uninsured cash balances totaled \$926,813 and \$1,096,821, respectively.

# **NOTE 17 RECLASSIFICATIONS**

Certain reclassifications have been made to the June 30, 2017 financial statement amounts in order to conform to the June 30, 2018 presentation. These reclassifications have had no impact on the total assets, net assets, or changes in net assets previously reported.

### **NOTE 18 SUBSEQUENT EVENTS**

Management evaluated subsequent events through October 30, 2018, the date that the financial statements were available to be issued. Events or transactions occurring after June 30, 2018, but prior to October 30, 2018 that provided additional evidence about conditions that existed at June 30, 2018, have been recognized in the financial statements for the year ended June 30, 2018. Events or transactions that provided evidence about conditions that did not exist at June 30, 2018, but arose before the financial statements were available to be issued, have not been recognized in the financial statements for the year ended June 30, 2018.



